

How to find an ILEA member ID from ileahub.com-

1. Login to www.ileahub.com using your username and password.
2. Click on "My Profile" at the top right of the page.
3. Select "Member and Leader Lookup"

Edit My Profile	Contact & Professional Information
My ILEA Discount Programs	Member & Leader Lookup
My Member Benefits	Pay Open Invoices
Register for the December Webinar	Register for the January Webinar
Membership Directory	Membership Directory Preferences
My Payments & Invoices	Log Off
My Community	

4. Choose your additional entrant's chapter name in the drop down menu. Click GO.

Chapter

Chapter Lookup

Reports **ACTIONS**

GO

Paid Up To Date 2. Primary - Member

5. From the chapter roster, scroll to find your additional entrant's ID or use the magnifying glass to specify your search criteria.